

# HOCKERILL SPORTS & SOCIAL CLUB

Beldams Lane  
BISHOP S STORTFORD  
Hertfordshire

Bookings Secretary :  
**Reply To:**  
**Stuart Cooper**  
Throstles Nest,  
Chapel End,  
Broxted,  
Dunmow,

CM23 5LG

Tel;

CM6 2BW  
07704 866392

## Club Hire Rates

(From 01/05/2008)

| Afternoon Functions |                                                                 | Cost    |
|---------------------|-----------------------------------------------------------------|---------|
| Childrens Parties   | (upto 3 hours between 12pm - 6pm, <i>no bar</i> )               | £ 60.00 |
| Other Functions     | (upto 6 hours between 12pm - 6pm, <i>no bar</i> )               | £ 60.00 |
| Other Functions     | (upto 6 hours between 12pm - 6pm, <i>with bar for 4 hours</i> ) | £60.00  |
|                     | Bar Staff Charge Payable to Staff on the night                  | £60.00  |

## Evening Functions Non Members

|                 |                                                                                            |                    |
|-----------------|--------------------------------------------------------------------------------------------|--------------------|
| Up to 80 people | (Hall : 7:00pm 11:30pm Bar : 7:00pm 11:0 0pm)<br>2 Bar Staff Payable to staff on the night | £ 130.00<br>£60.00 |
| Over 80 people  | (Hall : 7:00pm 11:30pm Bar : 7:00pm 11: 00pm)<br>3 Bar Staff Payable to staff on the night | £ 130.00<br>£90.00 |

Note: Accuracy with this info is important to ensure adequate Bar staff are provided

**Members Reductions £110 for hall hire plus bar staff as stated above.**

## Options

|                |                                                                                                                                                     |          |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Bar extensions | (To be requested at time of booking, per ½ hour extension)                                                                                          | £ 15.00  |
| Door Security  | 18 <sup>th</sup> -21 <sup>st</sup> parties to be paid in cash on night of function if you are<br>Providing your own security please provide details | £ 100.00 |

## Deposit

Guest list and Door security required for 21<sup>st</sup> birthday parties. No 18<sup>th</sup>-20<sup>th</sup> parties

**To be paid at time of booking (Double deposit £200 cash for 21<sup>st</sup> parties)** £ 100.00

(Deposit is refundable providing no damage is sustained to premises. Hirer may be liable to any damage costs incurred over and above deposit).

|                        |                                    |
|------------------------|------------------------------------|
| Cancellation Charges : | Within 3 weeks ... Loss of £ 60.00 |
|                        | Within 2 weeks ... Loss of £ 80.00 |
|                        | Within 1 week ... Loss of deposit  |

(if club is re-hired cancellation charges will be waived)

**Cheques should be made payable to HOCKERILL SPORTS & SOCIAL CLUB .**  
**All prices are INCLUSIVE of VAT at 17.5%.**

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Beldams Lane  
BISHOP'S STORTFORD  
Hertfordshire

CM23 5LG  
01279 507064

Tel;

*Bookings Secretary :*  
**Reply To:**  
**Stuart Cooper**  
Throstles Nest  
Chapel End  
Broxted  
Dunmow  
CM6 2BW  
07963123466

## HALL BOOKING FORM

*(from 1<sup>st</sup> May 2008)*

### Hirers Information

Name .....  
Address .....  
.....  
.....  
.....  
.....  
Home Tel. No. ....  
Daytime Tel. No.       *(if different)* .....  
Evening Tel. No.       *(if different)* .....  
Mobile Tel No. ....

N.B. Price includes One day membership valid on day of function.

### Function Details

Type Of Function       *(see Hire Rates Form)* .....  
Date .....  
Time                       *(from – until)* .....  
Number of Guests .....  
.....  
Will Food be served? .....  
Do you require our catering service? .....  
Do You need a Disco? .....

### Terms & Conditions

1. No alcohol is permitted on the premises unless purchased from the HSSC bar.
2. Deposit is refundable providing no damage is sustained to premises.
3. Hirer may be liable to any damage costs incurred over and above deposit.
4. A booking will not be deemed "confirmed" until deposit has been received.
5. Once booking has been confirmed, all cancellations must be notified to the Booking Secretary.
6. No 18<sup>th</sup> Birthday parties. Security staff required for 21<sup>st</sup> parties. This can be provided at extra cost.

*I have read and agree to abide by the rules of the hire, and I hereby request to book the premises known as Hockerill Sports & Social Club in Beldams Lane, Bishops Stortford, Hertfordshire on the date and for the purpose shown above. I agree to pay the required deposit and understand that this is fully refundable after the event, subject to there being no damage or excessive cleaning sustained to the premises as a result of the booking. The clubroom is to be left tidy and all catering equipment, food, tables and decorations removed on evening of the event.*

Signed : ..... Date : .....